

PROCEEDINGS OF THE DIRECTOR OF COIR DEVELOPMENT
THIRUVANANTHAPURAM

(Present: N. PADMAKUMAR IAS)

No.CS2/1635/16

Dated : 16.06.2016

Sub:- Directorate of Coir Development - Coirfed - Annual Stock Verification as on 31.03.16 - Stock Verification Officers posted - Orders - issued.

Ref:- Letter No. CF/HO/M6/6120/2015-16/1270 dtd. 08.03.16 from Coirfed Alappuzha.

ORDER

The Annual Stock Verification of the Kerala State Co-operative Coir Marketing Federation Ltd. No.679 (Coirfed) Alappuzha as on 31.03.2016 is to be conducted during June, 2016. The following officers of this department are deputed conducting annual stock verification of R/OS of Coirfed as noted below:-

Sl. No.	Name of Office	Name of Supervising Officer and Supporting Staff	Time of Schedule
1	Regional Office, Kozhikode	<u>Stock Verification Officer</u> Sri Muhammed Nayim Senior Co-Operative Inspector, Kannur P O(C). <u>Supporting Staff</u> 1. Sri. Shaji P V, Senoir Clerk, Directorate of Coir Development 2. Sri. Ravi.K, Clerk, Directorate of Coir Development.	21.06.16 to 24.06.16
2	Regional Office, Kochi	<u>Stock Verification Officer</u> Sri. N Thomas, Junior Co-operative Inspector, Directorate of Coir Development. <u>Supporting Staff</u> 1 Sri Anil Kumar M S Junior Spdnt Directorate of Coir Development. 2 Sri Staniy G S, Snr.Clerk Directorate of Coir Development 3. Sri. Anumod R, Clerk Directorate of Coir Development. 4 Sri Arunkumar.H, Snr.Clerk Directorate of Coir Development	21.06.16 to 24.06.16

3	Coirfed Head Office, Alappuzha, Central Store Alappuzha, RCP Unit Alappuzha, R.B.Unit Alappuzha, Regional Office Alappuzha D.F.Unit Regional Office Alappuzha	<p><u>Stock Verification Officer</u> Sri. R Suresh Babu, Assistant Registrar, Project Office (Coir), Alappuzha,</p> <p><u>Supporting Staff</u> 1. Sri. Jaison K George, Senior Co-operative Inspector, PO(C), Kayamkulam 2. Reghunadth K A Junior Co-Operative Inspector Kayamkulam P.O(C) 3. Sri. Vimal, Coir Inspector Muthukulam</p>	21.06.16 to 24.06.16
4	Regional Office Kollam	<p><u>Stock Verification Officer</u> Smt. A Nadeera Beegom, Senior Co-operative Inspector, Directorate of Coir Development.</p> <p><u>Supporting Staff</u> 1. Smt. Mini. E, Junior Co-operative Inspector, Directorate of Coir Development. 2 Smt. Veena Vijayan, Clerk, Directorate of Coir Development. 3 Sri. Muneer J, Clerk, Directorate of Coir Development 4 Sri. Radhakrishnan R K Clerk, Directorate of Coir Development 5. Smt. Raseena, Clerk Directorate of Coir Development</p>	27.06.16 to 30.06.16
5	<p>1.Coirfed Showroom, Coirfed Buildings, Chamber Road, Alappuzha Phone No. 8281009856</p> <p>2.Coirfed Showroom, JJ Tower, Komana, Ambalapuzha Phone No 8281009855</p> <p><u>Manufacturing Unit</u> 1.Coirfed Pith Briquette Unit, Kalavankonam (PO), Karappuram, Cherthala</p>	<p><u>Stock Verification Officer</u> Sri M Najim, Senior Co-operative Inspector, PO(C) Kayamkulam</p> <p><u>Supporting Staff</u> 1 Sri. S Unnikrishnan, Coir Inspector, Haripad</p>	21.06.16 to 24.06.16

The Managing Director, Coirfed, Alappuzha shall prepare stock statement as on 31.03.2016 in quadruplicate, after conducting physical verification in the presence of Managing Committee and furnish the same to the concerned stock verification officer. Officer who is in charge of the stock, cash, furniture etc. may be directed to up keep the registers and to produce them for verification.

The stock verification officers are directed to complete the verification as per schedule and submit the statement in triplicate to this office before 30.07.2016. The details of excess/deficit stock found during the course of verification should be given as a special report. The Director/Additional Director of Coir Development/Deputy Registrar will conduct surprise inspection, if necessary.

The Project Officer (Coir) concerned will depute officers for conducting the stock verification of showrooms, manufacturing units and consignment agencies listed below and furnish the stock verification statement in triplicate in the prescribed proforma before 30.07.2016 without fail.

Sl.No.	Project Office	Address of showroom/Manufacturing units/Consignment Agencies
1	Chirayankeezh	<p>Showrooms</p> <p>1. Coirfed showroom, Narmada Shopping Complex, Kawadiar, Thiruvananthapuram-1 - 695 003. Phone No. 0471-2436956</p> <p>2.Coirfed Showroom, TRIDA Shopping Complex, Palayam, Thiruvananthapuram-2. Phone No. 0471-2328841</p> <p>3.Coirfed Showroom, Ananthapuri Centre, Housing Board Building, SanthiNagar, Thiruvananthapuram-1. Phone No. 0471-2327090</p>

